

(date)

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Executive Director  
North Dakota Department of Human Services  
State Capital – Judicial Wing  
600 E. Boulevard Avenue  
Bismarck, North Dakota 58505-0250

Re: The Adoption of \_\_\_\_\_  
(File # \_\_\_\_\_)

Dear \_\_\_\_\_,

Enclosed in the above-referenced matter please find copies of the following documents:

1. Summons;
2. Petition for Adoption;
3. Natural Mother's Consent to Adoption;
4. Natural Father's Consent;
5. Notice of Order of Assignment;
5. Order of Assignment;
6. Brief; and
8. Notice of Hearing.

If you would please provide the \_\_\_\_\_ County Clerk or District Court with your usual letter and consent, I would be most appreciative. Please be advised that the final hearing in this matter is scheduled for \_\_\_\_\_.

Of course, upon the conclusion of this stepparent adoption, I shall provide your offices a copy of the final decree. If you have any questions or concerns regarding this matter, please feel free to contact me at \_\_\_\_\_. Many thanks for you help and attention to this matter.

Sincerely,

(Attorney)