

- Call to Order** The winter meeting of the LSND Board of Directors was opened by President Wade Enget.
- Roll Call** Present at the meeting were: Wade Enget; Laurel Forsberg; Mary Kae Kelsch; Jim Wang; Tracey Laaveg; Rob Manly; Samantha Lindgren; Gary Ramsey; and Lisa Tomlinson
- Absent: Lenora Kutz.
- Staff Present: Mikayla Jablonksi Jahner; Brad Peterson; Dawn Schiele; Jess Roscoe; Kim Kramer; Rich LeMay; Gale Coleman; Ed Reinhardt; Heather Deaton; Adele Page; Steve Simonson; Gordon Dexheimer; Cassidy Axness; Rhonda Belgarde-Baker; and Kirstine Baker.
- Minutes** The minutes from the September 15, 2020 meeting was reviewed. Motion was made by Mary Kae Kelsch, seconded by Laurel Forsberg to approve the minutes. All voted aye. Motion carried.
- Report on 1612-1620** None of the staff have reported actions on either LSC Reg 45 1612 or 1620 since the preceding meeting.
- Audit and Finance** The 2021 audit & the proposed contracts from Brady, Martz & Associates was presented by Kim Kramer. After discussion, a motion was made by Mary Kae Kelsch to approve hiring Brady, Martz & Associates to do the 2021 audit with the stated price in the contract and authorized the signing of the agreement, with a second by Laurel Forsberg. Roll call vote. All voted aye. Motion carried.
- Fiscal Report** Kim presented the October 2020 Budget-to-Actual Report. She stated this report was also discussed at the Audit & Finance committee meeting. Kim also discussed several grants and expenses. Overall, LSND is within budget.
- Kim also reviewed & discussed the 2021 Budget. A motion was made by Tracey Laaveg to approve the 2021 Budget, with a second by Lisa Tomlinson. Roll call vote. All voted aye. Motion carried.
- PPP Loan** Kim gave a brief update. She stated this is still a “work in progress” & is currently working on specifics as to what to submit for loan forgiveness.

Board of Directors Meeting  
10:00 am - 11:30 am  
LSND Bismarck Office (Webinar)  
December 4, 2020

Page 2

Executive Committee Board Chairman Wade Enget discussed the Executive Director evaluation. He briefly discussed the overall evaluation reviews and feedback. Overall, the Board feels the Executive Director is “above satisfactory.”

Planning/ Bylaws Committee Gary Ramsey discussed the unfilled board member position & stated that LSC suggested a change be made to LSND’s bylaw that a director will “hold a position until it can be replaced.” Discussion on our current bylaw language was held & the board feels that no changed need to be made at this time.

Public Relations Committee Mary Kae Kelsch stated there is nothing to report.

ED Report Rich LeMay gave updates within LSND. He introduced two attorneys that were recently hired by LSND; Jess Roscoe and Alexander Turner. He also stated that LSND is looking to hire a Social Worker. Rich also gave an update as far as how Covid has affected things and what the office is doing to work around it.

Wade Enget asked Mikayla Jablonski Jahner to give a brief explanation of the role the new social worker position, once hired, will consist of.

The 2021 Program Priorities were discussed. Motion made by Gary Ramsey to adopt the 2021 Program Priorities (remaining the same as 2020), with a second by Tracey Laaveg. All vote aye. Motion carried.

Board Member Steve Simonson introduced Mark Zehnacker, who is interested in serving on LSND’s board. Mark discussed with the board his interests in serving. Mark will get a letter of recommendation from an organization appointing him to be a representative on the LSND board.

Certificate of Integrity Motion was made by Mary Kae Kelsch authorizing Rich LeMay and Wade Enget to sign the Certificate of Integrity, with a second by Laurel Forsberg. All voted aye. Motion carried.

MLP Adele Page gave a brief update.

2021 Calendar The 2021 tentative calendar was reviewed.

Board of Directors Meeting  
10:00 am - 11:30 am  
LSND Bismarck Office (Webinar)  
December 4, 2020

Page 3

Adjourn      Motion was made by Rob Manly to adjourn the meeting. Mark Kae  
seconded the motion. All voted aye. Meeting adjourned.

---

Mary Kae Kelsch, Secretary/Treasurer